

Name of organisation

In It Together

Are you on social media?

Yes

Please enter details

www.InItTogether.co.uk

How long have you been running?

2 years

Are you a registered Charity?

No

The project or event you are asking us to fund

Family Fun Day

Have you read the guidelines and criteria?

Yes

Project description summary

To provide the local area with a Family Fun Day. To bring together the local community, provide a fun & safe day for all ages. There will be stalls, music, food, fair rides and competitions. There will also be entertainment provided by a school drama club.

Describe the project you are asking us to fund

The aim of the project is to bring a sense of belonging to the local community. To generate a sense of well-being for the local residents and provide a fun, friendly day for all families in the local vicinity. This will bring together local business and schools, along with a very much valued scout/guide movement. We have much experience dealing with the health and safety aspects of the event and will provide a safe and fun environment in accordance with all health and safety concerns.

Where will the project be based?

Broadwater, Worthing

Who will use the project

Open to all

How do you know this?

This is an open community owned area which offers free access to everyone. We have completed extensive research with surrounding groups and it is felt there is a need locally to bring residents together. We are happy to provide a copy of the report we compiled with the results of this research.

How many people will use the project

500

How do you know this?

We have received positive feedback from many in the surrounding areas. There has been an enthusiastic response from the local schools and businesses in the surrounding area. It was felt something very much needed to bring local families together for some quality time in their community.

Will people who do not live in Worthing take part?

No

What is the total cost of your project?

£2,540

How much of this total are you asking us to fund?

£840.00

How are you planning to fund the remainder of the cost?

Local companies have been approached with regards to supporting the event by means of sponsorship of equipment or activities, providing prizes etc...we already have one sponsor who is supporting the Circus costs

Have you approached anyone else for funds?

Tesco Bags of Help – we have been selected as one of the groups for taking part next month

Financial details of the whole project (cost of specific purchases)

Description	Cost (£)
Bouncy Castles & Small Fair Rides	500.00
Project Manager expenses	500.00
Volunteers travel expenses	100.00
Circus	1100.00
Pagoda and small stage hire	300.00
Public liability with WBC	40.00

Have you obtained at least two quotes?

Yes

Please can we see these

- provided

List which of these items you are asking us to fund

Description	Cost (£)
Pagoda and small stage hire	300.00
Project manager expenses	500.00
Public liability with WBC	40.00

How many volunteers are there and how much time will they spend on the project?

We have group of 10 members, 4 of which sit on our committee and a pool of volunteers which varies

Time and value of volunteers

Volunteer Work	Volunteer Hours	Hourly Rate	Total Value
10	300	20	£6000

How will you know your project has made a difference?

It will bring a sense of belonging within the local community and that will become evident of the day by the support of the local residents. Schools are supporting the idea and are offering entertainment for the day. Many people are offering support, so I think this will be a very beneficial to the community and hope to see this become an annual event.

How will you measure that difference?

We will collate a feedback response from attendees and chart the effectiveness of the event. This can then be used to make any future improvements to the event. Members of our group will follow up with the schools, businesses and other organisations who take part.

Who will do that?

Lisa Dobson who is leading the project

When will it be done?

Within 3 months of the event.

Can we have a copy of your results?

Yes

Who will lead the project?

Lisa Dobson

Why have you chosen them?

This is the project manager and best placed person to raise any queries with.

How should we contact them?

Email

Date of event/ Project completion date

1/9/19

Who else is involved?

Debbie Dewson - Deputy Project Manager (Volunteer) plus event volunteers

What will they be doing as part of the project?

Lisa and Debbie work in conjunction with each other to ensure organisation of this event will be smooth and professional. Both have a wealth of experience in organisational skills and the knowledge of the local community.

The projects future - What will happen after the project? Do you have further plans? Will you need funds to take those plans forward?

After an initial assessment of the days event, I will be taking forward all the feedback and making plans for any ideas or changes that could be made for improvement.
I will be looking to make this a regular annual event for the good of the local community.

Do you have (or are you in the process of setting up) a bank building society account?

Yes

Is the account dual signature?

Yes

Do you have a set of rules or constitution?

Yes

Please upload rules/constitution

- provided

Do you have child protection/ vulnerable person policies in place?

Yes